



## MISSOURI DEPARTMENT OF TRANSPORTATION JOB OPPORTUNITY ANNOUNCEMENT

### District 7

09/28/2006

**Date Posted**

10/05/2006

**Notify Contact Person By**

Maintenance Supervisor - Temporary Position

**Job Title**

R01379

**Job Title Code**

District 7 / Maintenance Division

**District/Division/Office**

Anderson

**Location of Vacancy**

12

**Salary Grade**

\$3,112.00

**Min. Monthly Salary**

Richard Arnall

**Supervisor/Team Leader**

Paul Todey

**Contact Person (Name)**

TODEYP

**(USERID)**

417-629-3316

**(Area Code/Telephone No.)**

**SAFETY-SENSITIVE JOB:**

YES



NO



**PHYSICALLY DEMANDING JOB:**

YES



NO



**Note:** Refer to personnel policies 0600 "Medical Examination Program" and 2508 "Drug Testing Program" for testing requirements.

### Job Summary:

The maintenance supervisor directs and supervises highway maintenance activities performed at regional, rural metro, or urban metro maintenance buildings. Responsibilities are performed under general supervision.

### Minimum/Required Qualifications:

High School Diploma or GED

Valid Class A Commercial Driver's License with tanker endorsement and no air brake restriction

Five years of progressively responsible experience performing roadway, roadside, bridge, or sign maintenance or pavement marking responsibilities, of which at least three years must be at the senior crew worker level or higher.

### Supervisory Responsibilities:

Full Supervision

### Special Working Conditions/Job Characteristics:

Job requires moderate physical activity.

Job requires exposure to physical hazards, health and safety risks, and/or adverse or otherwise undesirable characteristics in the environment.

### Examples of Work:

- Schedules and directs routine and emergency maintenance operations for a specific region, including but not limited to, materials, equipment, personnel, and outside resources as required.

- Oversees the routine maintenance of equipment, buildings, and grounds by determining needs and directing appropriate action.
- Evaluates employee performance; may make recommendations on employment, promotion, transfer, disciplinary action, and discharge.
- Investigates and responds to public inquiries and complaints regarding road, bridge, and right of way conditions.
- Surveys designated bridges and routes to determine general condition and surface maintenance needs.
- Reviews progress and checks work of crews.
- Provides training to employees on safety, equipment operations, maintenance procedures, and related topics.
- Performs supervisory responsibilities in a manner consistent with the department's Affirmative Action Program.
- Performs other responsibilities as required or assigned.

**How to apply: In order to be considered for this vacancy you will need to complete the MoDOT internal Job Opportunity Application. Please submit the application and transcripts on or before the application deadline to the HR contact person by e-mail or mail to the address listed below.**

**Missouri Department of Transportation  
Human Resources  
3901 East 32nd Street  
P.O.Box 1445  
Joplin, MO 64802**

**The Missouri Department of Transportation promotes an equal opportunity workplace that includes reasonable accommodation of otherwise disabled applicants and employees. Please see your manager should you have any questions about this policy or these job duties.**

**NOTE:**

This promotion is temporary and he/she will return to his/her regular position and salary when the temporary assignment ends or when the position is advertised for permanent staffing.